

MAIDEN ERLEGH TRUST CHARGING AND REMISSIONS POLICY FOR SCHOOL ACTIVITIES

CHARGING

It is the policy of Maiden Erlegh Trust to charge for the following areas of activity.

1. Board and lodging on any residential visit.
2. Costs associated with individual tuition in the playing of an instrument whether in or out of school hours (**unless** it is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum).
3. Activities which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to religious education.
4. The cost of entering a pupil for a public examination not prescribed in regulations, and for preparing the pupil for such an examination outside school hours.
5. Re-sits of prescribed public examinations where no further preparation has been provided by the school.

VOLUNTARY CONTRIBUTIONS

It is the policy of Maiden Erlegh Trust to ask for voluntary contributions for non chargeable elements of residential trips and educational visits and field trips. In cases of family hardship, parents may apply, in confidence, to the head teacher for financial support. If sufficient voluntary contributions are not made, it is possible the activity will be cancelled.

REMISSIONS

The Headteacher will exercise his discretion in special cases, for the remission of charges.

Where parents receive the following support they are exempted from charges as indicated:

- Income Support
- Income-based Jobseeker's Allowance
- Any support under part 6 of the Immigrations and Asylum Act 1999
- The guarantee of State Pension Credit
- An income related employment and support allowance that was introduced on October 27th 2008

Child Tax Credit, provided that working Tax Credit is not also received, or the family's income as assessed by HM Customs and Revenue does not exceed the limit in the particular financial year.