



30 September 2016

Dear Parent/Guardian

Early finish on Open Day 10 October 2016

On Monday 10 October, the school will finish after lesson four at the earlier time of 1.55pm. This is to enable students and staff to prepare the school for our Open Day. Many students will be assisting during the evening which runs from 5.30-7.30pm. All students assisting will need your permission to do so and will be bringing home a form for you to complete.

If you know any parents of Year 6 students please do let them know about our Open Day and direct them to the front page of our website for further details.

Yours sincerely

Mr A Johnson

Deputy Headteacher

Maiden Erlegh School in Reading