



To Parents of All Year 7 Students

29 November 2016

Dear Parent/Guardian

### **Application for a Locker – Year 7**

There are a limited number of lockers available for Year 7 students to use until mid-July 2017 at a cost of £10.00, which includes a £5.00 refundable deposit upon return of the locker key at the end of the year. These lockers are accessible by students at the start and end of each day.

If your son/daughter would like one, payment can be made through our online payment system [www.ParentPay.com](http://www.ParentPay.com).

Lockers will be allocated on first come, first served basis. Keys will be issued to your child via Student Service Reception week beginning Monday 5 December 2016.

If your child loses their key you should notify the school office by email to [MERoffice@maidenerleghschool.co.uk](mailto:MERoffice@maidenerleghschool.co.uk). A replacement key will be issued using your key deposit.

Yours sincerely

Mrs Naheed Raza  
Office Manager