

Tie- breaker

Where there are more applications in one criterion than places available, the following tiebreaker will be applied to decide which of the applicants can be offered places, and the waiting list order.

Priority will be given within any of the above oversubscription criteria to the applicant whose permanent home address is nearest to the midpoint of the junction of Hamilton Road and Bulmershe Road (the data point to be used is Easting 473698

Maiden Erlegh School in Reading 2018/19

applicant is moving house and wishes to use the new address for the allocation of places, evidence will be required that the parent and child has moved and are living in the new home by 15 January 2018. If the move takes place later or information is provided later, the school will only be able to treat the new address for waiting list purposes and consider this information after the initial allocation of places has taken place.

Out-of-age-group admissions

Out-of-age-group admissions will only be agreed where there is consensus that it is in the best interests of the child; the circumstances of each case will be considered individually. Such a consensus would be reached between the parents, schools concerned (the current school and Maiden Erlegh School in Reading) and any relevant professionals asked for their opinion on the case by Maiden Erlegh School in Reading.

Accepting or declining the offer of a place

Parents are required to accept or decline the allocated place using the form sent with the allocation letter. The form must be returned to the home local authority in accordance with their co-ordinated scheme. If a form is not received, there will be one further written warning and failure to respond may result in the place being withdrawn. Parents are requested to advise the local authority at any stage, if they are not accepting the place for any reason.

Waiting Lists

After 1 March 2018

the school has more applicants

over-subscription criteria as described above. Positions on the waiting list may go up or down due to pupil withdrawals or new or revised applications and no account is taken of the length of time spent on the waiting list. Waiting lists will be maintained until such time as the policy is changed, to fill places that may become available during the school year. Children who are the subject of a direction by the local authority to admit or who are allocated to Maiden Erlegh School in Reading in accordance with an in-year fair access protocol will take precedence over those on the waiting list.

In Year admissions

Applications for entry to Year 7 after the end of the routine admissions round (ending on 31 August 2018) and for admission to Year 8 or Year 9 are processed as in-year applications and applications will be co-ordinated by Reading Borough Council according to published admission arrangements and timescales. Parents wishing to apply for a place at the school should obtain from their Local Authority a copy of their common application form.

If there are pupils on a waiting list, then the pupil will be placed on that waiting list in a position determined by application of the criteria used in determining initial admissions to Year 7. Pupils will be admitted from the waiting list in order as space becomes available.

If there is no pupil on the waiting list for the year into which the applicant is seeking admission, then the Academy Trust will determine whether a place can be offered to the applicant. If at the time of this determination the school has applications from more than one pupil for admission to the same year group, all the applications will be ordered according to the criteria used in determining initial admissions to Year 7 and will be considered in that order.

In reaching a decision on an application for admission to a full year group, the Academy Trust will normally refuse a place unless they are statutorily obliged to admit the applicant

Parents are required to accept or decline the allocated place using the form sent with the allocation letter in the same way as detailed in the normal round of admissions.

Appeals

appeal to an independent appeals panel against that decision. The determination of the panel will be made in accordance with the School Admission Appeals Code and will be binding on all parties. Maiden Erlegh School in Reading will use the independent appeals service provided by the local authority. Independent Appeals Panels are appointed in accordance with the School Admission Appeals Code. Appeals should be made to Reading Borough Council within 20 school days from the date of notification that the application was unsuccessful. See Reading Borough Council website for further details:

<http://www.reading.gov.uk/schoolappeals>

General Contact information for all admissions

Copies of the school admissions arrangements are available on the school website-

<http://maidenerleghschoolreading.co.uk/information/school-admissions/>

or from the School Office Manager, who should be contacted in the first instance with any queries about the school admission arrangements.

Email meroffice@maidenerleghschool.co.uk Telephone 0118 9668065

The Office Manager
Maiden Erlegh School in Reading
81 Crescent Road
Reading
RG1 5SL

Copies of Reading Borough Council forms are available on its web site:

<http://www.reading.gov.uk/admissionsarrangements>

<http://www.reading.gov.uk/schooladmissions>

They can also be obtained from the School Admissions Team, whose contact details are given below. Any queries about Reading to the team.

Email admissions.team@reading.gov.uk Telephone 0118 937 3777

School Admissions Team
Reading Borough Council
Civic Offices
Bridge Street
Reading
Berkshire
RG1 2LU